



## D.A.V. PUBLIC SCHOOL, NEW PANVEL

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### MINUTES OF THE FIRST PARENT TEACHER ASSOCIATION MEETING 2026-27

- Date: 29<sup>th</sup> August 2026
- Time: 1:30 pm onwards
- Venue: Conference Room
- Members Present: PTA Executive Committee Members
  - Mr. Nimbaji Gite, Education Department
  - PTA Representatives
  - Supervisory Heads
  - Teacher Representatives
  - Press Representatives
- All the distinguished attendees and the PTA members were warmly welcomed with a floral bouquet. The Parent Representatives and Teacher Representatives were formally introduced to each other.
- Mrs. Smita Mandlik extended a cordial welcome to all the members of the PTA and expressed gratitude for accepting the responsibility of being the PTA member of the school which is having a glorious past working with the sole aim of holistically developing its students. She presented an overview of the school's achievements and development highlighting the results of AISSE and AISSCE for the academic year 2025-26 along with the QPI for class X and XII where the school stands in the outstanding category Pan India. Along with glimpses of the school's co-curricular activities, various celebrations, *Annapurna Initiative*, teacher development activities, infrastructure development, class-wise activities, and various achievements through the PPT, members were also briefed about the other programmes and forthcoming events of the school.
- Various activities like Havan, Blood donation drive, Tree plantation drive, Tableau on life history of Swami Dayanand Saraswati and life of Lord Krishna and various cultural performances were presented by students of std I to V on the occasion of Ved Prachar Saptha. It was put on record with gratitude the parent support that the school receives from the parent community for the different activities the school conducts.
- It was highlighted that the main objective of PTA is to work under the guidance of the Management of the School and with underlying principle of ensuring that all actions are in the best interest of the school without compromising the long-term interest of the school.
- The meeting was then addressed by the School Principal Mr. Sumanth Ghosh Chairperson PTA with a dedicated agenda distributed among the attendees. Sir Welcomed Mr. Nimbaji Gite from the Education Department for his presence at the meeting.

➤ As per agenda the following points were discussed in the meeting:

**1. ACADEMICS - DAV EXCELLENCE**

- Academic performance analysis - Periodic Tests / Half Yearly
  - Completion of syllabus as per DAV Academic Planner
  - Importance of homework, classwork and timely submission
  - Need for 2-3 hours daily self-study at home
  - Remedial & Doubt clearing sessions for slow learners
- Principal, Mr. Sumanth Ghosh briefed the members about the assessment pattern and academic performance analysis. He also discussed the timely completion of the syllabus as per the academic plan, regular and timely submission of assignments, and the importance of self-study for students' overall academic progress. The need for remedial sessions and additional academic support for slow learners was also discussed. Sir took this opportunity and expressed his heartfelt thanks to Dr. Nisha Peshin Madam, Director DAVCAE for her continuous support in elevating the student's performance. Sir also stated that there is no ranking system. According to the New Education Policy no writing work can be given till Std II but learning is happening through activities. Teachers are trained at DAVCMC and by CBSE so that students learn, grow and enjoy learning. Having activities in the class is leading to self-development of the child. Principal briefed how according to the New Education Policy instead of rote learning competency based and application-based learning is given importance. Worksheets provided to the students by the school are now competency and application based which enhance their critical and logical thinking abilities.
- The emphasis on 'No Student should be left behind' strategies are designed to enhance the student performance and special tactics are planned to improve the score of the individuals so the QPI score improves. The importance of class tests in effortless learning was shared. School Principal urged the parents to make sure that their wards are present for the Class test as it is for the improvement and betterment of the students. It was also informed that the school has tied up with Aakash Coaching classes for XI and XII in the school keeping in mind that the students will get more time for self-study. The tie up will ensure better grades and monitoring, in turn students will get ample time for competitive exam preparation.
- It was also informed to the members that Zonal Sports will be held at the end of September so term exams are early this year and this change is to ensure maximum students participate in the events.
- The principal asked parents to monitor the student's study pattern and were requested to pay close attention, as the students are with them for almost 18 hrs -365 days. The importance of 2 to 3 hrs of self-study was highlighted and the attendance in remedial and doubt clearing classes for score improvement was advised.
- The principal also urged the members to understand their role as PTA members and bring solutions to the platform when problems arise.

- The Parent Representatives appreciated the teaching-learning process followed by the school and expressed their willingness to extend their support and cooperation towards the academic upliftment and overall progress of the students. They assured regular monitoring of students.
- The School Principal also requested the parents to regularly visit the school website to stay updated about various school activities, programmes, and important announcements. He also emphasized the importance of checking and signing the students' diaries on a daily basis to remain informed about academic updates, instructions, and other important communications. This will ensure effective monitoring of students' development and their learning as this is the prime goal of education.
- The PTA members agreed to actively follow the updates shared through the school website and students' diaries and assured their cooperation and support in all school-related matters.
- The school principal also informed the gathering about the fair Admission Policy of the school where students are admitted in play group and nursery by the Lottery System. He also informed that admission to higher classes will purely be on the availability of the seats as the school is in great demand. He urged that there should be no political intervention or pressure in the admissions process.

## **2. ATTENDANCE, DISCIPLINE & DAV CULTURE**

- Minimum 75% attendance mandatory as per CBSE norms
  - Punctuality - School timing 6:50 AM, late coming not allowed
  - Proper DAV uniform, ID card, shoes and haircut
  - All electronic gadgets and expensive items including cash not allowed
  - Inculcating DAV Sanskar, Vedic values, Hawan and moral education
  - Discipline, respect to teachers and English speaking in campus
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- As the PTA chairperson, Sir brought to the attention of the attendance issue that the school is currently facing and was concerned about the less attendance of the students. A minimum of 75% attendance is mandatory as per CBSE norms. 75% attendance is compulsory except for medical reasons if any was informed and attendance may be granted with proper medical certificate and acceptance by the governing bodies.
  - Principal informed the parents, requests for attendance without attending school especially for the students getting trained in any particular sports will not be granted as the school receives such requests from the parents.
  - The principal told the parents when morning starts with discipline it helps in achieving more in a day. Punctuality plays a key role in one's life. Parents were asked to adhere to the school timings in all the shifts specially in the morning shift, their ward should reach school at 6:50 AM, late arrival will not be allowed. Students availing bus facilities should be on time at their bus stops and should not request the bus drivers to stop or pick their wards from any other locations. Moreover, the request to stop the bus or to keep waiting as the child is yet to reach the assigned bus stop will not be entertained as this may delay the schedule of the bus.

- The principal urged the parents to send their wards in proper uniform as they represent the school brand. Students will have to wear the new uniform after the relaxation period is over. Considering the monsoon in Maharashtra the permission of wearing black crocs/sandals will be permitted only up to 30<sup>th</sup> September. After 30<sup>th</sup> September no rainy sandals will be allowed. Parents should see that their wards wear proper uniforms.
- Parents promised that they will inform the other parents and seek their support in adhering to the norms of school uniform.
- The principal shared his concern about the wide usage of mobile phones and requested parents to be more alert and attentive. The principal was concerned about what students carry in the school bags, so made an appeal to the parents to please check their wards' bags on a regular basis and requested the PTA members to speak to the parents of class about the same. Random checking of school bags revealed the possession of items that are prohibited to be brought to school. They were requested to note all electronic gadgets and expensive items including cash is not allowed and if found will be confiscated and reported. This action of random bag checking is done keeping in mind the student 's safety. Parents are requested to ensure limited screen time / mobile / gaming at home.' How Much is too Much' Parents to decide was an appeal made by Sir.
- Inculcating DAV Sanskar, Vedic values, Hawan and moral education is the key to education in DAV schools. Various activities are conducted on a regular basis to ensure holistic development of the students. But in this era of 24 hours of entertainment available to students, it is becoming difficult to raise morally and ethically sound individuals. The society is seeing degradation in the value systems and therefore the Principal told to monitor the screen time and peer interactions.
- PTA members agreed to the point and came to consensus on the need to pay attention towards their ward's peer interaction and less usage of screen time.
- The principal of the school shared his observation regarding decline in discipline amongst students and the students not respecting their teachers and elders. Moreover, the use of abusive language, slang language and conversation in local language/dialect is very common these days. As DAV believes in making our students 'Global Ready' parents, we were requested to encourage students to carry pocket dictionaries to enhance vocabulary.
- The principal also shared the various activities done in school. Language monitors have been appointed for all classes/ divisions for the development of English language.
- Mrs. Sandhya Dongre was concerned about English Usage in the classroom and development of vocabulary at an early stage especially Std I and II.
- Mr. Prabhu K from the English department was asked to share the different activities as to how one can enhance one's language skills. Mr. Prabhu informed how a new word is introduced in the morning assembly along with its usage. He also shared how students are encouraged to write creatively.
- Mrs. Nikita Bhopatkar PTA representative shared her experience of usage of Flash cards for improving the vocabulary of her ward to the gathering.

### 3. PARENT-SCHOOL PARTNERSHIP

- Parents must check Student Diary daily and sign it
- Parents to ensure limited screen time / mobile / gaming at home
- Parents to provide healthy tiffin - No junk food
- Inform class teacher about any health issue of child
- Update mobile number, address and Aadhar in school office, if any change, immediately

- Considering the health issues and instructions received by governing authorities 'No Junk Food' to be given to the students in the tiffin and school canteen. It was also informed to the parents about the circular issued from the school's side to vendors around school to abide by the instructions of not selling junk food in the restricted area.
- Principal Sir said that a circular will be issued regarding NO JUNK FOOD IN TIFFIN from school for inculcating good food habits in students. The PTA welcomed this decision and appreciated the school's efforts related to their ward's health. Observation of students getting a huge amount of cash to school was shared with the representatives, sir requested to refrain and keep a check on cash transactions their wards do and asked parents to avoid giving cash to the students.
- Dr. Shobha Gawade gave inputs about healthy food habits and shared tips on a healthy tiffin menu.
- Mr. Sharma suggested children have less time to eat in the lunch break but if the importance of healthy eating habits are discussed during the PE class, then it would be an advantage and students will finish their tiffins on time.
- Mr. Bijan Majumder suggested that teachers must keep on speaking about the importance of healthy eating habits in the class so that students are equally aware about the same.
- Mr. Bipin Majumder requested the school authority to close the cold-water facility of the water filters during the rainy and winter season so that children do not fall sick.
- The principal immediately agreed to this concern and assured parents that the cold-water facility of filters will be closed during the monsoon and winter seasons so that children do not fall sick. The principal also assured the gathering that on a regular basis all water filters are checked, cleaned and maintained.
- It was requested by PTA that to reduce the bag weight can the book be divided into two parts Term I and Term II and get them binded. To which Principal Sir agreed and said as only 100 pages notebooks are used separately for 2 terms and with some modification in time table on similar ground this suggestion can be considered if accepted by parents if they feel it is convenient they can do it at their end.
- The principal also requested the parents to convey to the Class teachers about any medical issues of their wards to overcome any emergency.
- For documentation purposes, correct data of students and prompt communication with parents were requested to provide any information or changes in the students' information on priority basis. It was brought to the notice of the parents that Aadhar Card should have the full name mentioned for official purpose.
- Parent representatives assured compliance for the same.

#### **4. SAFETY, SECURITY & CHILD WELFARE**

- POCSO, Using of abusing words and Child Safety
- Mandatory Parent Escort Card / authorization letter for Nursery to Std. XII during dispersal
- No entry of parents in classrooms/corridors during school hours
- After school hour meeting with teachers / Principal / SH's with prior permission through mail or in writing
- Insurance and accidental policy

- It was informed by the school Principal that using or abusing words by students is not allowed under the POCSO act and strict action like rustication or suspension may be taken as a corrective step.
- Child Safety is a concern especially while travelling parents should monitor their child's arrival and dispersal regularly and should not rely on the private van drivers. Safety norms should be checked with their service provider.
- Parent ID is a must in school premises. Authorization letter is a must if parents are not coming to take the students from school as students' safety is a grave concern.
- It was also informed to the parents not to enter the school classrooms/corridors during school hours this is for ensuring smooth functioning of the school.
- In case the parents want to meet the teachers, Principal or the Supervisory Heads a prior permission should be taken through email or in writing to the school that was also informed to them.
- Parents were apprised about the Accidental Insurance policy in detail with parent representatives where all the students and staff are covered during their arrival, dispersal and stay in the campus.

#### **5. FEES, TRANSPORT & ADMINISTRATION**

- Timely payment of fees - online via DAV portal
- Bus discipline - Be at bus stop 5 mins early, no personal requests to driver
- Safety of students in Auto and Van by Parents
- Upcoming activities – Movie Screening, DAV United, Annual Day, Educational Trips, Sports Day
- Property damage - Fine will be charged as well as rusticate the child
- The principal requested the parents to use Digital payment mode instead of cash for any transactions and ensure timely payment.
- Safety of students in Auto and Van- it is a risk factor and parents are responsible for the student's safety outside the school campus.
- The School Bus is safe as there is GPS, female attendant and cameras are installed.
- The principal also informed the PTA about the upcoming activities like – Movie Screening, DAV United, Annual Day, Educational Trips, Sports Day for which parents appreciated the events.

- DAV is a trust and the revenue generated is spent in school itself for the school development.

- The principal asked the parents for a solution when students cause nuisance and destroy school property, especially washrooms; so fine or strict action of rustication will be taken against the students. The principal also said that as per the damage done, the cost will be taken from all the students on that floor. Parents unanimously agreed to this and said that such a fine will make students more responsible towards protecting school property and thus inculcating the value of protection conservation amongst them.

## 6. APPEAL FROM PRINCIPAL

- The Principal of the School stated that We at DAV Public School believe in holistic development - "Academic Excellence with Vedic Values" and requested parents to co-operate with teachers and become partners in their child's future.
- Sir also brought to the notice of the gathering that the school has around 800 RTE students, who have sought admission under different categories. School will verify the details from time to time and share the findings with the education department. In case violation of rules is seen Mr. Gite has asked to forward such cases to the department for necessary action.
- In a recent incident it was observed that a political party claimed that more than 700 parents have approached them related to school issues. It was informed to the members that **No Political platform will be entertained and this needs to be communicated to all the parents and the PTA should also take a stance as this is related to the student's safety and security.** Principal Sir, requested parents to use proper channels for communication and for any issues, assured that transparency and fairness will be followed in resolving them. Principal sir assured the PTA that students are safe in the hands of DAV.
- **PTA passed the resolution in support of the school and assured that they will update the other parents about the communication channel and to refrain from approaching them as this will not help them resolve issues if any.**
- It was suggested by PTA members that students should be allowed the permission to attend the Independence Day and Republic Day celebration. It was informed to the members that considering the climatic conditions it would be difficult to accommodate the students but permission was given for students to attend Republic Day celebration.
- Gite sir, requested the parents to support the school and shared with the gathering about how impressively the PTA meeting was conducted. This was the first time that he had seen a school Principal addressing the effective parenting strategies for the all-round development of the students. Gite Sir, also requested principal sir to speak with all the parents and inform them about all the points discussed in the PTA in batches with the other parents. To the query about student availing private transport, he also said that the school will not be responsible for any unfortunate incidents happening outside the school premise as students are availing private transport facilities.

- Mrs. Smita Mandlik proposed a vote of thanks and informed that the next meeting date will be shared soon.



**Mr. Sumanth Ghosh**  
**Principal/Chairperson**



**Mr. Ganesh Durge**  
**Vice-chairperson**



**Mrs. Smita Jayant Pardhe**  
**Secretary**



**Mr. Shivaji Magar**  
**Joint Secretary**



**Mrs. Beena Nair**  
**Joint Secretary**