



## **D.A.V. PUBLIC SCHOOL, NEW PANVEL**

Plot No. 267, 268, Sector-10, New Panvel,

Navi Mumbai-410206 (Maharashtra).

Phone 022-27468211, 27451793, 27482276

E-mail – davnewpanvel@gmail.com, www.davnewpanvel.com

Date:- 20.06.2017

### **SUBJECT: - PARENT - TEACHER ASSOCIATION**

**Dear Parents,**

As the school announces the formation of PTA body for the academic year 2017-18, it expresses its gratitude and puts on record the support and co-operation received from the PTA body 2016-17 in all the school activities.

The **formation of Parent-Teacher Association** for the session 2017-18 will be as per the G.R. dated 21.03.2014 issued by the Maharashtra Government as per the following schedule:

**Date: 1<sup>st</sup> July 2017**

**Registration Timings: 8.45 am to 9.15 am**

**Venue: Multipurpose Hall (3<sup>rd</sup> floor)**

#### **Guidelines:**

- Parent of every student in the school shall be a member of the Parent-Teacher Association. An annual fee of Rs. 50/ shall be collected from each member of the Association.
- For giving representation to every standard, a lottery shall be conducted by drawing a lot of the willing parents of each standard to constitute the executive Committee.

#### **The Executive Committee shall consist of:**

- ❖ Chair Person – Principal
- ❖ Vice Chair Person – One amongst the Parents
- ❖ Secretary – One amongst the Teachers
- ❖ Two Joint Secretaries – Both amongst the Parents
- ❖ Members – One Parent and One Teacher from every standard
- For the executive members one member shall be from SC/ST/BC and 50% of PTA members shall necessarily be the female members.
- The term of the Executive committee of the Parent-Teacher Association shall be for one Academic year and no member of the Executive committee shall be eligible for drawing a lot by lottery within the period of three years since the formation of the executive committee.
- The committee shall meet at least once in three months.
- The Parent-Teacher Association shall have general meeting at least once before the 15<sup>th</sup> August of every year.

#### **Dear Parent kindly also note:**

The Parent-Teacher Association (PTA) will endeavour towards the following objectives:

- a) To promote, maintain and develop opportunities for the harmonious development of the children.
- b) To organize workshops and group discussions for the students on the topics connected with the education and development of the child.
- c) To assist school in solving the collective problem of the parents.
- d) To assist the School and its staff in solving the general and individual problems of the children.
- e) To take cognizance of various fee rates like Tuition Fee, Term Fee, Annual Activity Charges, Lab Charges, Students Welfare Fund, etc.

Important Pointers:

- In working towards the objectives the PTA will be guided by the Management of the School and with the underlying principle of ensuring that all actions are in the best interest of the students without compromising the long term interest of the school.
- The PTA will only confine itself to such activities as permissible under the objectives
- It would be distinctly understood that the PTA as well as its individual members shall scrupulously refrain from interfering with the day to day administration of the school
- 10% of PTA members must be present at the meeting to be able to conduct PTA business. PTA cannot proceed with an activity or program if there are not enough members present to vote on the proposal.

***Mrs. Jayashree Khandekar***  
***Principal***